

MINUTES
Workforce Connection
Of Central New Mexico
Executive Board Meeting
Thursday, January 5, 2006
7:45 am
MRCOG, 809 Copper, NW- Board Room

Call to Order- 7:59 a.m. – John Sapien

Roll Call- by Patrick Newman, WIA Administrator

Present

Martha Binford
Bob Davey
Judy LeJeune
Rita Logan
Virginia Murphy
John Sapien
Mike Swisher

Quorum Established

Excused

Charles Aguilar
Jeff Armijo
Gwen Manfre
Mary Lee Martin

Approval of Thursday, January 5, 2006 Agenda

Motion: Mike Swisher

Second: Martha Binford

No Discussion

Action: Passed by voice vote

Tab 1: Approval of Minutes, Executive Committee: December 1, 2005

Motion: Rita Logan

Second: Bob Davey

No Discussion

Action: Passed by voice vote

Tab 2: Monthly Expenditure Report- by Dewey Cave

- Mr. Cave explained the monthly expenditure reports for WIA and TANF for the month ending November 30, 2005
- Mr. Cave stated that the WIA program is at about a 43% expenditure rate and the TANF program is at about 34% expenditure rate, reimbursements for TANF are behind.

FINAL ACTION ITEMS

One Final Action Item was discussed and voted on- The item was passed by voice vote

Passed

- Approval of Funding Increase for Youth Development, Inc. PY05 Youth Provider Contract

Tab 3: Approval of Funding Increase for Youth Development, Inc. PY05 Youth Provider Contract- Background and Introduction by Patrick Newman

- October 2005, Youth Development, Inc. (YDI), made a formal request in the amount of \$45,000 to the existing Youth Provider Contract.
- This funding request was made to help supplement: equipment rental/maintenance, utilities, mileage, and hiring of experienced staff.
- The Youth Council is well aware of this request and is in favor of the increase.
- Staff recommends the Committee approve this funding request.

Questions and Comments Followed

Motion to accept staff recommendation: Bob Davey

Second: Judy LeJeune

Discussion Followed

Action: Passed by voice vote

Mike Swisher voted no on this item

DISCUSSION ITEMS

Tab 4: VOSS 7.0- by Ramona Chavez and Dewey Cave

- VOSS 7.0 was converted on November 14, 2005; there have been some issues that are being addressed.
- Staff and OWTD are still working through problems with VOSS.
- OWTD will be sending quarterly reports as soon as they are available.
- Mr. Cave explained that OWTD and the State Workforce Board may be allocating additional monies to fund a full time position dedicated to VOSS.
- Staff will continue to update the Committee on VOSS issues.
 - *Mr. Swisher suggested that the Board not wait for the State, and asked staff to put some information together for Board to review regarding additional staff for VOSS.*

Questions Followed

Tab 5: TANF Update- by Lloyd Aragon

- The major concentration of DOL is to stabilize the staffing pattern and ensure that all positions are filled (10 case managers and 4 data entry).
- The new TANF manager is extremely knowledgeable, and MRCOG is in the process of hiring a TANF manager to function as Ramona Chavez does for WIA.
- All outlying counties are stables with staff, Bernalillo is still seeking some positions.
- The new database is installed and operational, data will need to be cleaned and validated due to errors in the old system.
- A data dump will be done by HSD to help with this effort.
- Staff will continue to update the Board on this issue.

(Agenda moved back to Tab 9)

Tab 9: VOSS 7.0 Update- by Ramona Chavez

- VOSS 7.0 was converted on November 14, 2005; there have been some issues that are being addressed.
- Trainings for staff and providers have taken place.
- The national performance measures will change to Common Measures.
- Staff will continue to update the Committee on VOSS issues.

REPORTS

Administrative Reports- by Patrick Newman

- New signage will be going up soon, and Valencia signage will be complete by the end of the month.
- The December 12th job fair to promote Merillat went very well, with over 500 people in attendance- thank you to NMDOL and YDI for planning and attending.
- Additional funding may be coming to the Central Region from OWTD in the form of Rapid Response money- we are currently waiting for a letter of modification from OWTD.

Committee Reports-

- **Youth Council-** by Mary Lee Martin
 - No report- Mary Lee Martin was excused from the meeting.
- **Performance and Monitoring-** by Virginia Murphy
 - The Committee meets the second Wednesday of each month, with the next meeting scheduled for January 11, 2006.
 - The Committee is still learning TANF reporting and Performance Measures.
 - TANF will be discussed at each meeting while NMDOL and YDI will trade off each month.
 - Ron Shutiva, NMDOL, attended the last Committee meeting is review and discuss the low itinerant participation.
 - The Committee has decided to work with NMDOL to fund the most productive way to improve the itinerant numbers, especially for the pueblos.

- **Training and Services Provider-** by Judy LeJeune
 - The next scheduled meeting is January 19, 2006.
 - The Committee continues to review and maintain the Eligible Training Provider List (ETPL)
 - The Committee is waiting for direction from OWTD regarding final regulations in order to complete the ETPL Guide.
 - At the last meeting there was a presentation from Early Childcare Development, who is requesting funding for staff to receive the required training for certification.

Questions Followed

- **Business Outreach Committee-** by Jeff Armijo
 - No Report
- **BEDOSS Task Force-** by John Sapien
 - The Task Force will be meeting again next week.
 - Currently the Task Force is concentrating on the direction the Board needs to take and how to change the system to move to a business oriented focus.

PUBLIC COMMENT

Public Comments- None

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ADJOURNMENT

Adjournment- 8:52 a.m.

Next Meeting-

Date: February 2, 2006

Time: 7:45 am

Location: Mid-Region Council of Governments

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A more detailed account of the meeting and discussions are available for review at the MRCOG offices at: 809 Copper, NW, Albuquerque, NM 87102

Approved at February 2, 2006 WCCNM Executive Committee Meeting:

Jeff Armijo, WCCNM Chair-Elect

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ATTEST:

Secretary